



Food Service Monitor

Rate of Pay: \$10.50/hour

Part-time position

Job Responsibilities

If you are passionate about food service and want to join a dedicated team, working with the Food Service Manager, supervising workers engaged in preparing and serving food; we want to talk to you! We are looking for experienced Food Service Workers to join our team responsible for the preparation scheduling and quality assurance of all foods and supplies. If you are looking for an opportunity where you will work as part of a team of dedicated food service, striving to achieve your personal best by helping others, this may be the right opportunity for you

Additional responsibilities include:

- Preparing the production/service documents for each meal, copying next week's sheets as well as production/service record, service plan, tray assessment sheet, pre-preparation sheet, restricted diet invoice, daily sanitation record and meal delivery records
- Ensuring recipes are extended to the facility population requirements
- Filling out the pre-preparation and inventory pull sheets before each meal
- Carrying out the orientation and training program for inmate workers
- Adhering to the sanitation and safety program
- Demonstrating good communication and human relation skills under the direction of the Food Service Manager
- Assisting management in maintaining a high level of good client relations

Job Requirements

As a Food Service Monitor (Cook Supervisor) you should have the ability to work with computers and the necessary software typically used by the food service department.

Additional requirements of the food service management role include:

- High School Diploma or equivalent certification
- 1 year prior experience in successfully managing and/or quantity foods production experience in commercial, military or institutional setting preferred but not required
- Prior correctional food service training, *preferred not required*
- Ability to demonstrate the use and understanding of the facility's recipes, policies and procedures
- Ability to communicate to all personnel the minimum production/service requirements of the job
- Must pass background investigation, drug test, physical examination

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